



## Please Read Carefully

Applications due August 5th, 2020 by 5:00 PM MST.

If your candidate was a previous IR ROTY, they will not be eligible to be an applicant again no matter the length of years since previously winning the IR ROTY. Application must be submitted by due date, include a candidate statement and current high-resolution photo to qualify for submission.

Each field of this form requires an entry. If there is no information to include, please type "none" or "n/a." Please review the Guidelines and Judging Criteria below, prior to completing the application.

Submit completed application and attachments to: Faith Malloy, IR Communications Director at [fmalloy@idahorealtors.com](mailto:fmalloy@idahorealtors.com)

## GUIDELINES/JUDGING CRITERIA

### PURPOSE:

1. To recognize and award REALTOR® members of the Idaho REALTORS® for effort and work expended in the interest of their fellow REALTORS®, their profession and the community.
2. To demonstrate to the public with these outstanding examples, the work done by REALTORS®.

### SELECTION (Please read carefully):

1. Each local Board/Association may submit one candidate for consideration for Idaho REALTOR® of the Year.
2. An individual member may submit one at-large candidate for consideration for Idaho REALTOR® of the Year.
3. It is suggested that your local committee/task force consist of the most recent 3-5 past REALTORS® of the Year. Some Boards/Associations also include representation from their Board of Directors.

4. The deadline for submitting your nomination to the Idaho REALTORS® is August 5th, annually. All applications and completed paperwork must be received by 5pm MST on this date. Applications received after the deadline will not be accepted.
5. Information must be submitted for activities during the past FIVE YEARS ONLY. If there is a particularly significant factor which extends beyond that time, you may address that on the additional comments section.
6. Remember, the more complete your candidate's application, the better chance they will have because the task force will have a better understanding of the qualifications of your candidate. Do not "short-change" your candidate with an insufficient application. You may solicit their help for information either before or after your local selection is made.
7. In 1996, the Board of Directors of the Idaho Association of REALTORS® authorized the ROTY Task Force to expand the ROTY selection process to accept nominations other than those submitted by local Boards/Associations. Per a 2017 ROTY committee vote, the selection scoring sheet no longer includes an additional 10 points for any candidate who has been selected his/her local Board/Association's REALTOR® of the Year.
8. Please submit a current, high-resolution (300 dpi or greater) photograph with your candidate's nomination form to the Idaho REALTORS® as we profile local board/association ROTY's throughout the year.
9. If your candidate was a previous IR ROTY they will not be eligible to be an applicant again no matter the length of years since previously winning the IR ROTY.
10. The IR shall provide the state ROTY a travel stipend up to \$2,500 to offset reasonable travel expenses incurred while attending the NAR recognition ceremony and other suggested ROTY events held during the NAR Annual Convention. Reasonable travel expenses shall include but not be limited to: lodging, airfare, food (up to \$75 per day, no alcohol) and other expenses incident to travel. It shall subject to the receipt requirement below and be paid as follows: a \$1,000 will be given prior to departure, and any remaining expenses up to \$1,500 will be paid upon return. The ROTY must justify all expenses with official receipts. If expenses do not exceed the advance payment the balance shall be returned to IR, if they do exceed the advance payment the ROTY shall receive the documented additional amount. The total stipend, including the advance payment, shall not surpass \$2,500. This amount will only be provided if the state ROTY attends the ceremony at the NAR Convention and is not already funded for said expenses.